



THE COMMONWEALTH OF MASSACHUSETTS
 EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE
 HUMAN RESOURCES DIVISION
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 Chief Human Resources Officer

Memorandum

TO: Cabinet Secretaries, Division Director, Agency Heads, Human Resources Directors, Labor Relations Directors, Payroll and Budget Officers

FROM: Ronald Arigo, Chief Human Resources Officer *Ronald J. Arigo*

Date: December 6, 2017

RE: Legal Holidays in the Commonwealth of Massachusetts

This memo, which supersedes the last holiday memo issued February 22, 2016, contains a list of paid legal holidays and the schedule of dates when they will be observed as set forth in M.G.L Chapter 4, Section 7, clause 18.

The Following is a list of legal holidays and dates on which they will be observed for calendar years 2018 and 2019, As the holiday calendar is used as a planning tool by employees and agencies, two years are included to facilitate short and long- term scheduling of vacations, office coverage and major agency events. Consult the Red Book or the relevant collective bargaining agreements with regard to compensatory time off or compensation for employees who work on holidays.

Legal Holiday	2018	2019
New Year's Day	January 1	January 1
Martin Luther King Jr. Day	January 15	January 21
Presidents Day	February 19	February 18
Patriots' Day	April 16	April 15
Memorial Day	May 28	May 27
Independence Day	July 4	July 4
Labor Day	September 3	September 2
Columbus Day	October 8	October 14
Veterans Day	November 11**	November 11
Thanksgiving Day	November 22	November 28
Christmas Day	December 25	December 25

Sunday Holidays: **In the event a legal holiday falls on a Sunday, the holiday will be observed on the following Monday.

Saturday Holidays: In the event a legal holiday falls on a Saturday, all offices under the jurisdiction of any department of state government shall be open to the public for business on the Friday immediately preceding any Saturday holiday.

Managers and Confidentials: As many employees as possible should be given off the Friday immediately preceding the Saturday holiday. Whenever possible the following Monday shall be used as the alternative day off. Employees assigned to work shall be given an additional day off (Red Book).

Bargaining unit employees: See the relevant collective bargaining agreement.