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## What's New

- In June, the Unified Procurement Services Team (UPST) Transition Team was established:
  - David Nero, Assistant Vice President, President's Office
  - Brian Girard, Director of Procurement and Accounts Payable, UMass Medical School
  - Mike LaGrassa, Associate Vice Chancellor for Administrative Services, UMass Dartmouth
  - Gary Nolan, Director of Procurement Services, UMass Lowell

The Transition Team will lead the UPST design and implementation phases, working closely with campus subject matter experts.

- A Request for Proposals (RFP) for design and implementation services was completed in June. The Procurement Council selected GEP, a global provider of strategy, software, and managed services specializing in supply chain management and procure-to-pay. The GEP team has started its work with the UPST Transition Team.

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## What's Next -- Procurement and Accounts Payable

**UPST Organizational Design**—the Transition Team completed a draft organizational structure for the UPST.

**Process Design**—Using the information collected from process review sessions held across all campuses, the Transition Team started work on drafting designs for the future services to be delivered by the UPST. There are approximately 30 different processes that will be designed, including procurement, accounts payable, travel and expense, bank card management, contracting, strategic sourcing, category management, and customer service. The Transition Team will use best practices provided by GEP to draft each process. Key stakeholders and subject matter experts will be engaged beginning in late July to review and validate the draft processes.

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## What's Next -- Payroll

Draft observations from the Payroll Deep Dive phase were developed and shared with the campus team. The updated observations and draft recommendations will be reviewed with the Better Together Steering Committee in July. A Time and Labor Assessment is also being developed to accompany the Payroll Deep Dive Report.

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## What's Happening in HR

A preliminary UPST organizational structure, consisting of fifty new jobs in twenty-five different positions, is now complete and job descriptions are being finalized.

The University and Union bargaining teams met twice in June and are working toward a process that will allow for the smooth transition of impacted staff members to UPST positions.

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## What to Know

For more information, please contact David Nero at [dnero@umassp.edu](mailto:dnero@umassp.edu) or visit