

**UNIVERSITY OF MASSACHUSETTS
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**MINUTES OF THE MEETING OF THE
CHANCELLOR'S SEARCH COMMITTEE FOR UMASS BOSTON**

Wednesday, September 18, 2019; 12:00 p.m.

Boston Room

University of Massachusetts Club

One Beacon Street – 32nd Floor

Boston, Massachusetts

Committee Members Present: Chair Peters; Vice Chair Rhodes; Dr. Berger, Ms. Calise, Mr. Campbell, Dr. Chen, Ms. Dorcena Forry, Dr. Jaen, Dr. Johnson, Mr. Lewis, Jr., Ms. Linehan, Dr. Macoska, Mr. Paris Jeffries, Mr. Sanchez, Dr. Siqueira, Ms. Tariq, Dr. Thompson, Mr. Wade, and Ms. Zeno

Committee Members Absent: Mr. Mabbett and Mr. Tolman

University Administration: General Counsel Leone; Director Avellaneda; and Mr. Connolly

Search Firm Representative: Mr. John Isaacson, Isaacson, Miller; Ms. Mariani, Isaacson, Miller, Ms. Sattar Kwiatek

Documents Used: -Isaacson, Miller: Draft Position Profile

Chair Peters convened the meeting at 12:12 p.m.

Consideration of Minutes of the prior meeting of the Committee

Chair Peters stated that the Committee was provided with the draft minutes of the August 27, 2019 meeting and asked for any corrections. With no corrections, the minutes were approved.

Update on Search Process- September 11, 2019 Campus Listening Sessions

Chair Peters reported on the open forums at UMass Boston on Wednesday, September 11th. Chair Peters, Vice Chair Jean, Mr. Mosely, and Mr. Isaacson also hosted a group of elected officials on Monday, September 9th at the UMass Club. The gatherings were to inform and receive feedback from the UMass Boston community on their vision for the campus and what qualities they envisioned in their permanent Chancellor. As a result, the takeaway from each session was that the UMass Boston community has immense pride in the University and aspires for it to do more.

He acknowledged the campus for taking care of the logistics and noted that there was great attendance and participation in each session. He also thanked the Search Committee members that were in attendance at the meeting and asked that Vice Chair Rhodes provide comments on how the sessions went.

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Vice Chair Rhodes shared her favorite moments from the campus sessions. She also mentioned search committee member Dr. Johnson's suggestion to develop a portal where the UMass Boston community could solicit their feedback and provide recommendations to the Chancellor Search Committee. Discussion ensued surrounding the proposed portal for the UMass Boston community feedback portal.

Mr. Wade and Dr. Johnson spoke in support of the portal or alternatives to give the UMass Boston community a voice or an opportunity to be engaged in the Chancellor Search process.

Mr. Isaacson also provided his feedback on the campus sessions. He stated that the search firm learned a great deal from them. The Isaacson, Miller team sensed enormous pride on the campus and in the surrounding community, a fundamental commitment to its core mission, a desire for stability, and a need to build morale. He stated that the themes on campus are: difficulty getting things done on campus and a big concern regarding enrollment and retention. He noted that national trends indicate that the Northeast region is facing a 25%-30% decrease in enrollment due to competition and as such the next Chancellor of the Boston campus has to lead the university to prosperity specifically with regard to revenue.

Mr. Isaacson reiterated his gratitude to the University for employing Isaacson, Miller as the University launches another effort to seek a successful Chancellor for UMass Boston.

Chair Peters allowed the committee members that were in attendance at the campus listening sessions an opportunity to share their comments with the Search Committee.

Discussion of Position Profile (Vote)

Chair Peters asked Isaacson, Miller to discuss the position profile. Isaacson, Miller was instructed to define what the 'Position Profile' is, and describe what its purpose and intended usage is. He then asked that the search firm provide an overview of the draft proposed position profile description.

Mr. Isaacson provided a high level overview of the position profile and informed the Committee that the document would be used to vet prospective candidates and provide individuals with information about the opportunity. Discussion ensued

Chair Peters informed the Committee that the first draft position profile was provided on the secured website Wednesday, September 4th to which individual committee members provided feedback directly to the search firm. As a result, the revised document inclusive of the feedback received, was shared with the Committee for further consideration and finalization. He asked for additional feedback and or revisions to the position profile document. Discussion ensued.

Chair Peters asked for a motion to approve the position description as amended. It was moved and seconded.

The Chair then asked for a vote and the motion passed unanimously.

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Search Recruiting Strategy

Mr. Isaacson led a brief discussion on how the search firm plans to develop the candidate pool. He discussed recruitment strategies and cautioned the Committee that although there is a very big interest in the City of Boston, there is also a concern about the legacy of racism and discrimination. Candidates wishing to pursue the opportunity should feel welcomed. Discussion ensued.

Executive Session Announcement

Chair Peters then asked for a roll call vote to enter into Executive Session to perform a preliminary screening to consider applicants for the position of Chancellor as permitted under Massachusetts General Law Chapter 30A, Section 21a(8), since an open session would have a detrimental effect on the committee's ability to attract qualified candidates; and under, Massachusetts General Law Chapter 30A, Section 21a(7), to comply with the Public Records Law, Massachusetts General Law Chapter 4, Section 7, clause 26 (u) to protect proprietary information provided to the University to assist in the preliminary screening of applicants.

It was moved and seconded, and the Assistant Secretary called the roll with each committee member asked to vote yes or no to enter into Executive Session for the purposes listed. Chair Peters voted for the motion as did Vice Chair Rhodes; and Dr. Berger, Ms. Calise, Mr. Campbell, Dr. Chen, Ms. Dorcena Forry, Dr. Jaen, Dr. Johnson, Mr. Lewis, Ms. Linehan, Dr. Macoska, Mr. Paris Jeffries, Mr. Sanchez, Dr. Siqueira, Ms. Tariq, Dr. Thompson, Mr. Wade, and Ms. Zeno.

The time was 1:19 p.m.

Christina A. Kelley
Assistant Secretary to the Board