

**UNIVERSITY OF MASSACHUSETTS
AMHERST•BOSTON•DARTMOUTH•LOWELL•MEDICAL SCHOOL•UMASSONLINE**

**MINUTES OF THE MEETING OF THE
CHANCELLOR'S SEARCH COMMITTEE FOR UMASS LOWELL**

July 1, 2015

**University of Massachusetts Lowell
Inn & Conference Center
50 Warren Street
Lowell, MA 01852**

Committee Members present:

Chair Peters, L. Abdallah, L. Carpman, J. Chen, J. Christopher, J. Colella, N. Donahue, R. Giles, M. Koziel, S. Latham, S. McCarthy, C. McDonough, K. Mitchell, D. Skinner

Committee Members Attending Remotely:

J. Pulichino, A. Robinson, K. Subbaswamy, M. Williams

Members Absent:

M. Carter, A. Greenwood, C. Hoff, J. Kennedy, C. Mandell, M. Xifaras

Guests:

Carl Valvo, Esq.; Gale Merseth and Kathryn Barry of Isaacson, Miller

Documents used:

University of Massachusetts Lowell Chancellor Position outline, compiled by Isaacson, Miller

Chair Peters called the meeting to order at 10:01 a.m. The Chair then stated that he had determined that Committee members Pulichino, Robinson, Subbaswamy, and Williams may participate by telephone today as permitted by 940 CMR section 29.10(5)(e) because they are geographically distant from today's meeting and it would be unreasonably difficult for them to attend in person. Mr. Pulichino, Mr. Subbaswamy, and Ms. Williams each confirmed that they were present and that they could hear and be heard. Ms. Robinson joined the meeting late.

The Chair asked if there were any corrections or amendments to the minutes of the June 18, 2015 meeting. A motion was moved and seconded to approve the minutes of the June 18, 2015 meeting, as presented. The Chair asked Ms. Chandler-Nelson to call the roll with each committee member asked to vote yes or no.

Chair Peters approved the minutes, as did L. Abdallah, L. Carpman, J. Christopher, J. Colella, N. Donahue, R. Giles, M. Koziel, S. Latham, S. McCarthy, C. McDonough, K. Mitchell, J. Pulichino, D. Skinner, K. Subbaswamy, and M. Williams

Chair Peters thanked Sue Kelly and Emily Byrne for their attention to detail and invaluable assistance during this process and he wanted their efforts to be recognized.

On June 24, 2015, Chair Peters and Gale Merseth met with the alumni, community and business leaders during two Campus Input Forums, which allowed the public to share their hopes and visions for UMass Lowell. Chair Peters asked Committee Members Chen, Colella, McCarthy, McDonough, and Mitchell, who attended the forums, to share their perspectives on the community feedback. They reported that participation and energy from those in attendance was strong. Concern was expressed that the campus' interaction with the city might be lost if the chancellor was not someone from the region. There was enthusiasm for the trajectory of UMass Lowell, both within the institution and the city. People are pleased with the university's direction and momentum, and with the leadership team that has been established. Change would be welcome, but not so drastic as to curtail what has been accomplished. Balance between an upward trajectory and growth and the capacity to execute plans needs to be maintained. Diversity is a calling card of UMass Lowell. There is a desire for the chancellor to know the area and the campus, to love its students, and to embrace the people involved with the university and the community at large.

Mr. Merseth reported impressive turnouts, with leaders from the civic sector, government, non-profit organizations and alumni represented. The university was encouraged to continue its role in the economic development of the area. The technology center and local healthcare systems are areas of continuing expansion and strength and should continue to be part of the growth opportunities available. Diversity efforts continue to be important and there is support for high academic standards. Student involvement with the community should continue to be encouraged, and the affordability of a world-class education at UMass Lowell should be maintained. Chair Peters was impressed by the overwhelmingly positive comments that were shared.

Chair Peters invited Mr. Merseth to introduce the proposed position description, which was distributed to the committee in advance of the meeting. Ms. Barry consolidated input from the Committee's last meeting and identified a major list of opportunities and challenges for the position. The purpose of the document is to outline what is sought, as well as to provide candidates information about UMass Lowell as it relates to the chancellor position. While the UMass Lowell web site is geared toward prospective students, this document provides information about the institution and highlights experience and skills that are important to this role. Ms. Abdullah commented that the document was expansive, informative, and features key qualities the Committee is looking for.

The Chair asked for a motion to approve the position description, which was moved and seconded. The Chair asked Ms. Chandler-Nelson to call the roll with each committee member asked to vote yes or no.

Chair Peters approved the position description, as did L. Abdallah, L. Carpman, J. Christopher, J. Colella, N. Donahue, R. Giles, M. Koziel, S. Latham, S. McCarthy, C. McDonough, K. Mitchell, J. Pulichino D. Skinner, K. Subbaswamy, and M. Williams.

VOTE: To approve the position description for the announcement of the search for the University of Massachusetts Lowell Chancellor

The motion carried.

Chair Peters asked for a motion to enter into Executive Session as permitted under Mass. General Law chapter 30A, § 21 (a) (8) to consider specific individuals as part of the preliminary review and screening of applicants, because he has declared that an open meeting will have a detrimental effect on obtaining qualified applicants. He announced that the Committee would not reconvene in open session.

The motion was moved and seconded. The Chair asked Ms. Chandler-Nelson to call the roll with each committee member asked to vote yes or no.

Chair Peters approved the motion to enter into Executive Session, as did L. Abdallah, L. Carpman, J. Christopher, J. Colella, N. Donahue, R. Giles, M. Koziel, S. Latham, S. McCarthy, C. McDonough, K. Mitchell, J. Pulichino D. Skinner, K. Subbaswamy, and M. Williams.

The motion carried and members of the public left the room. Public session ended at 10:25 a.m.

Amy Chandler-Nelson
Administrative Assistant