

BOARD OF TRUSTEES OF UNIVERSITY OF MASSACHUSETTS
MINUTES OF THE MEETING OF THE PROFILE AND DESCRIPTION
SUBCOMMITTEE

February 25, 2015
Worcester Room, UMass Club,
33rd floor, 225 Franklin St., Boston MA

The meeting convened at 12:09 p.m.

Subcommittee members present:

Chair Manning; Mr. Karam; Senior Vice President Williams

Members attending remotely:

Trustee Fubini (by phone)

Staff:

General Counsel Heatwole; Executive Vice President Julian; Ms. Brogan, Vice President Connolly

Documents Used:

Draft Position Description and Profile

Chair Manning convened the meeting and introduced the search subcommittee members and stated that Trustee Fubini will be participating by telephone pursuant to 940 CMR 29.10(5)(e), since he is at a distance that would make it unreasonably difficult for him to attend the meeting in person.

The Chair then informed the subcommittee that the purpose for this meeting was to create the candidate profile and description for the role of the President which will be used by the search firm to send to potential applicants. The Chair suggested that the subcommittee could review the prior position description and augment it with some of the comments made at the Board retreat on February 6, 2015.

Senior Vice President Williams spoke about her experience on prior search committees and the importance of the opportunities to review the position description and to look at the trajectory of the university system. Senior Vice President Williams noted that the University mission statement was not at the beginning of the document and recommended adding it to the top of the one page document. Mr. Karam agreed that the mission needed to be explicit and in the forefront of the document.

The committee shared their suggestions for the qualifications for the role of the President, including candidates who are entrepreneurial; have the ability to fundraise; are innovative; have the willingness to engage alumni, and have a system wide view. There was also discussion about adding language to imply flexibility in salary and to encourage nontraditional candidates.

Chair Manning then asked for a motion to recommend that the Search Committee approve the position description and profile documents as revised. It was moved and seconded. The Assistant Secretary then called the roll with each Trustee asked to vote yes or no. Chair Manning voted for the motion as did Trustee Fubini; Ms. Williams, and Mr. Karam.

Chair Manning discussed next steps and timeline for revising the documents with Vice President Connolly and the communications team.

The meeting was adjourned at 12:42 p.m.

Christina Kelley
Assistant Secretary to the Board