

UNIVERSITY OF MASSACHUSETTS
AMHERST•BOSTON•DARTMOUTH•LOWELL•WORCESTER

**MINUTES OF THE MEETING OF THE
COMMITTEE ON ADMINISTRATION AND FINANCE**

Tuesday, June 5, 2012; 4:00 p.m.
Woodland Commons Center
University of Massachusetts
285 Old Westport Road
North Dartmouth, Massachusetts

Committee Members Present: Chair Woolridge; Vice Chair Collins; Trustees Campbell, Furman, Gomez, Kennedy, Lee, Mullan, Peters, Reville, Schock and Tarr; Chair Karam

Others: Trustees DiBiaggio and Weismann

Committee Members Absent: Trustees Baldassarre, Johnston and King-Shaw

University Administration: President Caret; Senior Vice President Williams; Interim Vice President Wilda; Chancellors Motley, MacCormack and Collins; Vice Chancellor Sheehan; Vice Provost Staros

Faculty Representatives: Professors Adrion and May, UMass Amherst; Professor Tirrell, UMass Boston; Ms. Gibbs, UMass Dartmouth; Professors Buzawa and Carter, UMass Lowell; Professor Weinstein, UMass Worcester

Documents Used:

- Authorization to Allocate the FY13 State Appropriation, Doc. T12-038
- Acceptance of Real Property, UMass Dartmouth, Doc. T12-036
- Establishment of an Endowed Chair in the Study of Nonviolent Direct Action and Civil Resistance, UMass Amherst, Doc. T12-040
- Amendment to the Rosalind Matthews Scholarship Endowment Fund, Doc T88-006, as amended
- Establishment of Mandatory Tuition and Fee Rates and Housing and Food Service Charges for Academic 2012-2013, Doc. T12-039, as amended
- FY2013 Operating Budget, Doc T12-037

Chair Woolridge convened the meeting at 4:29 p.m. and asked for a motion to **Consider the Minutes of the Prior Meeting of the Committee.**

It was moved, seconded and

VOTED: To approve the minutes of the February 6, 2012 meeting of the Committee.

Committee on Administration and Finance
June 5, 2012

Reports:

Chair's Report:

Chair Woolridge reported that there were a number of important topics pertaining to Trustees' role as fiduciaries of the University. In many of the issues being discussed, there is the need to strike a balance between the needs of our students, the interests of all citizens of the Commonwealth, and the long-term strength of the University.

He then indicated that it was fitting to be on the Dartmouth campus and congratulated and thanked Chancellor MacCormack for the great work she has done for the Dartmouth Campus, the South Coast region of the Commonwealth, and the University.

President's Report:

President Caret highlighted some of the significant and troubling shifts that continue for universities across the state. He reported that the proposed tuition & fee rates presented some challenges but he has explored the feasibility of various options such as re-strategizing, advocating for more state support, and continuing to identify new revenue streams.

The President reported that the University is proposing fees increase by 4.9%, the lowest increase of all universities in New England. The national average is a 6.5% fee increase.

Vice President's Report:

Vice President Wilda reported on management related initiatives and provided an update on Efficiency & Effectiveness initiatives. All Board policies are currently under review; 95% of collective bargaining contracts have been successfully completed; the Building Authority has an in-house counsel; the system wide e-procurement implementation and trial launch of a University travel program are moving forward; implementation of the system-wide mobile device optimization project will begin in July.

Action Items:

Chair Woolridge stated that the Committee needed to vote on approval of the **Authorization to Allocate FY2013 State Appropriation.**

It was moved and seconded:

To recommend that the Board take the following action:

To direct the President to allocate the amount appropriated for the University in Line Item 7100-0200 of the state appropriation act for Fiscal Year 2013 to the campuses and the Central Administration of the University, and to notify the

Committee on Administration and Finance
June 5, 2012

Board of Trustees and the House and Senate Committee on Ways and Means of said allocations. (Doc. T12-038)

The Chair asked for a vote; the motion passed.

Chancellor MacCormack then requested approval for **Acceptance of Real Property, UMass Dartmouth**. The property is the ATMC, located in Fall River, and the Legislature has authorized funds for the purchase of the property from the Mass Life Sciences Center for the University.

Chair Woolridge asked for a motion, and it was moved and seconded:

To recommend that the Board take the following action:

To direct the Chancellor of the University of Massachusetts Dartmouth to sign a purchase and sale agreement to be negotiated with the Massachusetts Development Finance Agency on such terms as may be necessary for the University to accept the land and improvements, including a parking lot, collectively known as the Advanced Technology Manufacturing Center, "ATMC", located at 151 Martine Street in the City of Fall River. The purchase of this property is contingent upon the transfer of Eleven Million, Four Hundred Thousand Dollars from the Massachusetts Life Sciences Center to the Massachusetts Development Finance Agency, as provided in Section 2B of Chapter 130 of the Acts of 2008 (the "Life Sciences Act") no later than December 10, 2014. (Doc. T12-036)

The Chair called for a vote; and the motion passed unanimously.

Vice Chancellor Sheehan requested approval for **Establishment of an Endowed Chair in the Study of Nonviolent Direct Action and Civil Resistance, UMass Amherst**.

Chair Woolridge asked for a motion, and it was moved and seconded:

To recommend that the Board take the following action:

In accordance with sections 1A(e) and 11 of Chapter 75 of the General Laws to establish an endowed chair in the Study of Nonviolent Direct Action and Civil Resistance at the University of Massachusetts Amherst Campus. (Doc. T12-040)

The Chair called for a vote; and the motion passed.

Vice President Goodhue requested approval for **Amendment to the Rosalind Matthews Scholarship Endowment Fund**. The Vice President explained the need to amend the language

Committee on Administration and Finance
June 5, 2012

of the endowment so that a student at each of the 4 undergraduate campuses would be eligible for an annual scholarship from the endowment.

Chair Woolridge asked for a motion, and it was moved and seconded:

To recommend that the Board take the following action:

To amend the provisions of the “Rosalind A. Matthews Scholarship Endowment Fund” created by vote of the Board of Trustees on February 3, 1988, Trustee Document T88-006, as follows: by deleting all language after the first sentence of the vote and adding the following language: “The University of Massachusetts Foundation shall provide one annual scholarship of \$1,000.00 at each of the undergraduate campuses of the University of Massachusetts to undergraduate students who are enrolled in the School of Management and demonstrate financial need. Preference shall be given to students from an inner city background, particularly graduates of the Boston Public School system. The scholarship may be applied to tuition, fees, and related expenses. The recipients of the scholarship shall be chosen by the campuses with notice to the Foundation. (Doc. T88-006, as amended)

The Chair called for a vote; and the motion passed.

Chair Woolridge then asked for a motion to place the above matters on a Consent Agenda for the Board meeting. He explained that this means that the Board can approve all these items by a single vote, and that no discussion will be permitted.

Trustee Mullan asked for clarification of ‘no discussion’. Chair Woolridge indicated that after discussions take place in the Committee, there was no need for further discussion at the full Board meeting. A consent agenda is for efficiency for the Board meetings, it will enable Trustees to have more time for discussion or deliberation of other business. However, discussion would be allowed if a member had questions or concerns.

Chair Woolridge also commented that it is at the Committees where in-depth discussions take place and encouraged Trustees to attend those meetings. It was then moved and seconded to place the above matters on a Consent Agenda for the Board. The Chair asked for a vote and the motion passed.

Discussion Items:

Vice President Wilda reported and University Budget Director Naughton on the **Establishment of Mandatory Tuition and Fee Rates and Housing and Food Service Charges for Academic 2012-2013** and the **FY2013 University Operating Budget**. Vice President Wilda and University Budget Director Naughton provided an update on the state budget cycle and walked the Committee through the proposed FY13 Operating Budget. A

Committee on Administration and Finance
June 5, 2012

financial and budgetary analysis of the proposed FY13 student charges was provided. The revenue generated from the modest 4.9% increase would not fully cover the obligatory expense increases facing the University. As such, the University will be faced with an extremely tight Operating Margin in FY13 and for the next few years.

Secretary Reville noted that Governor Patrick does not support the proposed tuition and fee increase and has instructed him to vote against it. The Governor indicated that a case for need by the University had to be made, and that an increase now is ill-timed. He has not tried to influence the Board in any way.

Chair Karam moved to amend Doc. T12-039 by adding after Number 7 on page 2, Number 8:

That the Board and President agree to freeze mandatory resident student fees for undergraduates at FY 2013 rates (as voted by the Board) over the course of the next two years, provided that the Commonwealth during those two years funds the University's general education budget at a level in which the University's basic appropriation (state budget line item 7100-0200) is at least equal to the amount of tuition and fees provided by students and their families, thereby achieving the 50-50 funding balance that the University and the Governor deem to be desirable.

Chair Karam noted that Trustees understand that the level of state support has gotten worse over the past years, and that it was requested that a strategy be developed to address the issue and that real alternatives be provided. A public policy discussion also needs to take place.

President Caret stated that revenue streams needed to be identified, efficiency and effectiveness has led to significant changes, and advocacy for state funding must continue.

Chair Woolridge asked for a vote on the Tuition and Fee charges as amended. It was moved, seconded and the motion passed; Trustees Reville and Tarr voted against the motion.

VOTED: 1. In accordance with Section 1A of Chapter 75 of the General Laws, to establish and approve tuition at the following maximum rates for the Amherst, Boston, Dartmouth and Lowell campuses for academic year 2012-2013:

**Committee on Administration and Finance
June 5, 2012**

Tuition

	<u>Amherst</u>	<u>Boston</u>	<u>Dartmouth</u>	<u>Lowell</u>
Undergraduate (resident)	\$1,714	\$1,714	\$1,417	\$1,454
Undergraduate (non-resident)	\$9,937	\$9,758	\$8,099	\$8,567
Graduate (resident)	\$2,640	\$2,590	\$2,071	\$1,637 *
Graduate (non-resident)	\$9,937	\$9,758	\$8,099	\$6,425 *
Graduate Law School (resident)			\$2,071	
Graduate Law School (non-resident)			\$8,099	

**Per 9 credit load*

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2. And further, in accordance with Section 1A of Chapter 75 of the General Laws, to establish and approve the following maximum mandatory fee rates for the Amherst, Boston, Dartmouth, and Lowell campuses for academic year 2012-2013:

Total Mandatory Fees (Curriculum & Other Mandatory Fees)

	<u>Amherst</u>	<u>Boston</u>	<u>Dartmouth</u>	<u>Lowell</u>
Undergraduate (resident)	\$11,516	\$10,252	\$10,264	\$10,393
Undergraduate (non-resident)	\$16,708	\$16,390	\$14,929	\$16,329
Graduate (resident)	\$10,338	\$10,916	\$10,917	\$9,592 *
Graduate (non-resident)	\$16,200	\$16,405	\$14,929	\$14,349 *
Graduate Law School (resident)			\$21,631	
Graduate Law School (non-resident)			\$23,295	

**Per 9 credit load*

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3. And further, in accordance with Policy T92-031, Appendix E, to authorize the President to approve, no later than June 30, 2012, the individual rates for mandatory charges, providing that total mandatory student charges shall not exceed the total rates as outlined below for the Amherst, Boston, Dartmouth, and Lowell campuses for academic year 2012-2013:

**Committee on Administration and Finance
June 5, 2012**

Total Mandatory Student Charges

	<u>Amherst</u>	<u>Boston</u>	<u>Dartmouth</u>	<u>Lowell</u>	
Undergraduate (resident)	\$13,230	\$11,966	\$11,681	\$11,847	
Undergraduate (non-resident)	\$26,645	\$26,148	\$23,028	\$24,896	
Graduate (resident)	\$12,978	\$13,506	\$12,988	\$11,229	*
Graduate (non-resident)	\$26,137	\$26,163	\$23,028	\$20,774	*
Graduate Law School (resident)			\$23,702		
Graduate Law School (non-resident)			\$31,394		

**Per 9 credit load*

4. And further, in accordance with Section 1A of Chapter 75 of the General Laws, to establish and approve the following tuition and maximum mandatory fee rates for the Worcester campus for academic year 2012-2013:

<u>Medical School</u>	<u>Tuition</u>	<u>Mandatory Fees</u>	<u>Total Student</u>
Medical School (resident)	\$8,352	\$12,310	\$20,662
Ph.D/MD. (resident)	\$2,640	\$22,110	\$24,750
Ph.D/MD. Years 1-2 (non-resident)	\$9,856	\$37,110	\$46,966
Ph.D/MD. Years 3+ (non-resident)	\$9,856	\$27,254	\$37,110
Graduate School of Nursing (resident)	\$2,640	\$8,107	\$10,747
Graduate School of Nursing (non-resident)	\$9,856	\$8,107	\$17,963
Grad. School of Biomedical Science (resident)	\$2,640	\$4,079	\$6,719
Grad. School of Biomedical Science(non-residen	\$9,856	\$4,079	\$13,935

5. And further, in accordance with Section 1A of Chapter 75 of the General Laws and T92-031 (Appendix E), to authorize the President to approve, no later than June 30, 2012, final student housing rent and food service charges providing that the average total charge to undergraduate Massachusetts resident students shall not exceed the average rates as outlined below for academic year 2012-2013:

	<u>Amherst</u>	<u>Boston</u>	<u>Dartmouth</u>	<u>Lowell</u>
<u>Room & Board (average rate)</u>	\$9,937	n/a	\$10,574	\$10,282

Committee on Administration and Finance
June 5, 2012

6. And further, to authorize the President to approve, no later than June 30, 2012, the full schedule of rent and food service charges for all other classifications of students, room options and meal plans for academic year 2012-2013.
7. And further, to authorize the President to approve, no later than June 30, 2012, individual fee rates for other student fees and student fee/revenue based operations charges not already approved by the Board for academic year 2012-2013.
8. And further, that the Board and President agree to freeze mandatory resident student fees for undergraduates at FY2013 rates (as voted by the Board) over the course of the next two years, provided that the Commonwealth during those two years funds the University's general education budget at a level in which the University's basic appropriation (state budget line item 7100-0200) is at least equal to the amount of tuition and fees provided by students and their families, thereby achieving the 50-50 funding balance that the University and the Governor deem to be desirable. (Doc. T12-039, as amended)

Chair Woolridge asked for questions or discussion about the **FY2013 University Operating Budget**.

The Chair then asked for a motion, and it was moved and seconded:

To recommend that the Board take the following action:

To approve the FY2013 University Operating Budget as contained in Doc. T12-037, and to approve the Statements of Trust contained in Appendix A of said Doc. T12-037.

Chair Woolridge asked for a vote, and the motion passed.

The Chair then asked for motion to place Doc. T12-039 and Doc. T12-037 on the Consent Agenda for the Board meeting. The motion was made and, seconded and the Chair called for a vote, the motion passed.

Executive Director Craven provided a **Building Authority Update**. The Building Authority has 39 projects underway, 29 are being financed by the campuses. Two committees have been established: one to oversee the design and construction of the projects, and the other to oversee advancement of the projects.

Chancellor Collins reported on the **Transfer of Lake Street Parcel for Department of Transportation Project, UMass Worcester**. He advised the Board of Potential Property Transfer from the Medical School to the Department of Transportation.

Committee on Administration and Finance
June 5, 2012

There being no other business the meeting adjourned at 6:43 p.m.

Zunilka Barrett
Assistant Secretary to the Board