

UNIVERSITY OF MASSACHUSETTS
AMHERST•BOSTON•DARTMOUTH•LOWELL•WORCESTER

**MINUTES OF THE MEETING OF THE
AUDIT COMMITTEE**

Wednesday, May 17, 2006; 9:30 a.m.
Amherst Room
225 Franklin Street – 33rd Floor
Boston, Massachusetts

Committee Members Present: Chair Karam; Trustees Dubilo and McCarthy

Committee Members Absent: Chair White; Vice Chair Boyle

Other Trustees: Trustee Makrez; Mr. Kulenovic, Student Trustee-elect, UMASS Boston

University Administration: President Wilson; Chancellors Lombardi, Collins and Hogan; General Counsel Bench; Vice President Lenhardt; Mr. Harrison, Director of Auditing; Mr. Jedras, Senior Internal Auditor; Ms. Wilda, University Controller; Mr. O’Riordan, Budget Director; Vice Chancellors for Administration and Finance O’Connor, Zekan and Griffin; Deputy Chancellor Stanton

Faculty Representatives: Professor Gibbs, UMASS Dartmouth

Chair Karam convened the meeting at 9:50 a.m.

The first item on the agenda was **Consideration of Minutes of the Prior Meeting of the Committee.**

It was moved, seconded and

VOTED: To approve the minutes of the February 8, 2006 meeting of the Committee.

The Committee first heard a **Report from Robert Harrison, Director of Internal Audit.** Mr. Harrison distributed and summarized the audit related activity in process throughout the five campuses and the Administration. He discussed the reviews that are initiated and performed by internal audit staff, outside audit service firms and current projects taken up by the Office of the State Auditor and Federal Audit Agencies such as the Department of Defense and the Department of Health and Human Services.

A discussion followed about increasing the Audit Staff. Mr. Harrison has recently hired Mr. George Jedras as Senior Internal Auditor. It was agreed that more staff members are needed for a University of this size. Chair Karam asked for a staff comparison with other universities.

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The next two items for action were **Time and Labor Process Review, President's Office and University System-Wide Background Checks Survey**. Mr. Harrison had initiated these reviews, one by co-sourcing the work to an internal audit firm; the other was performed by the recently hired audit staff.

It was moved, seconded and

VOTED: To recommend that the Board accept the following Audit reports:

1. Time and Labor Process Review, President's Office (**Doc. T06-017**)
2. University System-Wide Background Checks Survey (**Doc. T06-018**)

The next item for action was **Selection of External Audit Firm**. Mr. Harrison reported on the public bid process and the need for services of an external audit firm to review the University's Annual Financial Report, the Annual OMB Circular A-133 Report on Federal Financial Assistance and the Report on Massachusetts Student Financial Assistance Programs.

It was moved, seconded and

VOTED: To recommend that the Board take the following action:

In accordance with the University's Audit Protocols, to approve the selection of PricewaterhouseCoopers as the University's external audit firm. (Doc. T06-026)

The meeting adjourned at 10:09 a.m.

Barbara F. DeVico
Secretary to the Board of Trustees