

**UNIVERSITY OF MASSACHUSETTS
AMHERST•BOSTON•DARTMOUTH•LOWELL•MEDICAL•LAW•ONLINE**

**MINUTES OF THE MEETING OF THE
COMMITTEE ON ADMINISTRATION AND FINANCE**

Wednesday, September 21, 2022; 8:00 a.m.

Remote Meeting

**Pursuant to the Governor's Order Suspending Certain Provisions of the
Open Meeting Law, G.L. c.30A, s.20 dated March 12, 2020**

Committee Members Present: Chair Karam; Vice Chair O'Brien; Trustees Berry, Dooley, Epstein, Lam, Lechowicz, Peyser, Tolman, White, Woolridge and Wu

Other Trustees Present: Trustees Burns, Kelleher, Ramos Gagliardi and Scheibel

University Administration: President Meehan; General Counsel Leone; Senior Vice President Calise; Chancellors Subbaswamy, Suárez-Orozco, Fuller, Chen and Collins; Vice Chancellors Mangels, Kirleis, Doyle (CFO) O'Riordan and Lindstedt

Faculty Representatives: Professors Hoagland, UMass Amherst; Kim, UMass Boston

Documents Used:

- Meeting Minutes, June 1, 2022 (Open & Executive Session)
- Establishment of Endowed Professorship and Chair, UMass Amherst, Chan Medical School, Doc. T22-037
- Authorization to Submit the University's Fiscal Year 2024 Budget Request, Doc. T22-038
- Approval of Changes to the University's Five-Year FY2022-FY2026 Capital Plan, Doc. T22-039

Chair Karam convened the meeting at 8:01 a.m. and stated that as a public body, the UMass Board of Trustees could meet remotely under the Governor of Massachusetts' executive order issued on March 12, 2020, and extended to March 31, 2023.

Under the Emergency Order, all members of the Board may participate by remote virtual means, without affording public access to the physical meeting locations, as long as they engage with adequate and alternative means of access available. Any member of the public wishing to address the Committee regarding an agenda item or issue related to the agenda, or to make an audio or video recording of the open public session of the Committee meeting, was provided notice by the Secretary of the Board through a posting indicating that such written requests needed to be received no later than 24 hours prior to the meeting.

Chair Karam reminded the Committee members to unmute themselves and state their name when they move or second any action item.

Consideration of Minutes of the Prior Meeting of the Committee

Chair Karam stated that the Committee was provided with the draft minutes of the June 1, 2022 meeting's Open and Executive Session and asked for comments or corrections. With none, the minutes were approved.

He stated that pursuant to Mass General Laws Chapter 30A and under the Office of The MA Attorney General, Open Meeting Law Guide and Educational Materials, General Counsel Leone, under the delegation of the UMass Board of Trustees, has determined that the Executive Session minutes will not be released at this time, and should remain confidential because publication would defeat the lawful purposes of the executive session.

Chair's Report

Chair Karam welcomed the Student Trustees to the Board and to the A&F Committee. He then reported on the meeting's agenda: updates by Senior Vice President Calise and her team on the preliminary year-end financials for FY22, and FY23 budget updates including highlights on the progress to develop new dashboards to track spending on deferred maintenance. He thanked the Governor's office and both legislative branches for their confidence in the UMass system by fully funding its request.

Related to the FY22 budget results, Chair Karam commented on the campuses improved operating margins and cautioned everyone about the operating margin across the System. He commented on remaining committed to ensuring financial stability by FY25. He spoke to the new dashboards that will be included in the Quarterly Capital update going forward, and the SPARC Dashboard (Strategic Planning Analytics & Reporting for Campuses). He noted that Senior Vice President Calise will present on the five-year forecast in December.

President's Report

President Meehan welcomed the Student Trustees to the A&F Committee. Bethany Berry from the UMass Chan Medical School, Michael Dooley from UMass Boston, Mina Lam from UMass Lowell, Adam Lechowicz from UMass Amherst, and Maxwell White from UMass Dartmouth.

President Meehan noted tomorrow's groundbreaking for the rebuilding of the Robert and Donna Manning College of Information and Computer Sciences, which the Baker-Polito Administration committed \$75 million to the project. He noted the administration's announcement of \$73 million in capital funding for improvements to the Liberal Arts Building and Campus Center at UMass Dartmouth. He commented on the state budget, which more than funded the University's request and included targeted funding financial aid, mental health services, and the endowment incentive program.

The President commented that the Committee will hear a report from Senior Vice President Calise that will show the University is actively and strategically being managing through a challenging period, highlights enrollment challenges, and highlights the impact of the Unified Procurement Services Team. He noted that the campuses will participate in an event in Amherst on September 29 that will focus on retention.

Senior Vice President's Report

Senior Vice President Calise provided an overview of the Financial Accountability Framework, an update on the Unified Procurement Services, Employee Services Team, FY22 unaudited preliminary year-end results, and the FY23 budget.

Senior Vice President Calise highlighted the University's Accountability Framework noting its focus on financial sustainability, increasing operations efficiency, and to improve customer service on all of the campuses. She highlighted FY22 work under the A&F Roadmap having an effective and lasting impact on the University. She discussed next steps to enhance data in the SPARC dashboard, to utilize the UM-Plan tool, to utilize the deferred maintenance dashboard, to focus on mitigation strategies focused on the top-10 risks, and to continue information sharing by the system-wide COVID-19 response team.

Senior Vice President Calise highlighted Shared Services initiatives, the work of the Unified Procurement Services Team (UPST), and the Employee Services Team (EST) initiative. She highlighted FY22 year-end projections for the campuses, and provided an FY23 budget update discussing enrollment, housing demand, and the fully funded state appropriation.

President Meehan and the Committee thanked Senior Vice President Calise and her team, and the Chancellors and their teams for their work.

Chair Karam announced three action items on the agenda and reminded the Committee members to unmute themselves and state their name when moving or seconding the action items.

Action Item #1: Establishment of Endowed Professor and Chair, UMass Amherst, Chan Medical School, Doc. T22-037

Chair Karam asked for a motion to approve the Establishment of Endowed Professor and Chair at the University of Massachusetts Amherst and the University of Massachusetts Chan Medical School. It was moved by Trustee Epstein and seconded by Trustee Woolridge.

To recommend that the Board take the following action:

In accordance with sections 1A(e) and 11 of Chapter 75 of the General Laws to establish the following:

The Paros Professor of Geophysical Sensing Systems in the College of Engineering at the University of Massachusetts Amherst;

And further,

The Cutler Chair in Vascular and Endovascular Surgery at the University of Massachusetts Chan Medical School.

Chancellors Subbaswamy and Collins spoke to the item.

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Chair Karam asked for questions or comments. With none, the Secretary called the roll with each Trustee asked to vote yes or no. Chair Karam voted for the motion as did Vice Chair O’Brien; Trustees Berry, Epstein, Lechowicz, Peyser, Tolman, Woolridge and Wu.

Action Item #2: Fiscal Year 2024 State Budget Request Authorization, Doc. T22-038

Chair Karam asked for a motion to approve the Authorization to submit the University’s Fiscal Year 2024 Budget Request. It was moved by Trustee Woolridge and seconded by Trustee Epstein.

To recommend that the Board take the following action:

To authorize the President to prepare and submit the University’s Fiscal Year 2024 State Budget request per the Board’s Governance policy (T73-098).

Senior Vice President Calise commented on the process which authorizes the President to develop and submit the University’s budget request and the accompanying detailed information.

Chair Karam asked for questions or comments. With none, the Secretary called the roll. Chair Karam voted for the motion as did Vice Chair O’Brien; Trustees Berry, Lechowicz, Peyser, Tolman, Woolridge and Wu. Trustee Epstein’s vote was not heard.

Action Item #3: Approval of Changes to the Capital Projects List (related to the FY2022-FY2026 Capital Plan), (Vote 1 - Alternative), UMass Amherst, Doc. T22-039

Chair Karam asked for a motion to approve the Changes to the University’s Five-Year Capital Plan (FY2022-FY2026). It was moved by Trustee Tolman and seconded by Trustee Wu.

WHEREAS, the University of Massachusetts Board of Trustees Policy T93-122, as amended, establishes approval requirements for Alternative finance/delivery projects that require the approval of the University President and the UMass Board of Trustees.

To recommend that the Board take the following action:

Pursuant to Trustee Policy T93-122, as amended, to approve a **first vote** requiring the University of Massachusetts Building Authority to engage professional services to conduct an independent third-party analysis for the proposed Thermal Energy Storage Tank project at the Amherst campus. The adoption of such vote hereby satisfies the University’s written request that the University of Massachusetts Building Authority undertake the following projects to the extent permitted by Trustee Policy T93-122, as amended, and Board vote T21-048 and requires a second vote of the board once further study of the projects is completed.

| Campus | Project Name | Preliminary Campus Estimate | Funding Sources | | | | Alternative Finance & Delivery |
|---------|-----------------------------|-----------------------------|-----------------|------------------|------------------|---------------|--------------------------------|
| | | | Local Funding | External Funding | Borrowed Funding | State Funding | |
| Amherst | Thermal Energy Storage Tank | \$9,975,000 | - | - | - | - | \$9,975,000 |

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Assistant Vice President Pasquini provided an update on the Capital Plan noting the \$1.9 billion plan, of which 83% of the projects are Board authorized and 17% President authorized. There are 6 new projects (1 project requiring Board authorization, and 5 projects requiring the President's authorization). Two projects are complete, resulting in a net decrease in projects of \$46 million. She reviewed the capital plan projects by campus, the Project Phases Dashboard, and the Funding Sources Dashboard. She also provided an update on deferred maintenance activity, and highlighted the new Deferred Maintenance Dashboard.

Assistant Vice President Pasquini provided the background for the Thermal Energy Storage Tank project (\$9.9 million) at UMass Amherst before the Committee for vote.

President Meehan welcomed and acknowledged Chancellor Julie Chen to her first A&F meeting of the Board. Vice Chair O'Brien spoke to looking at a policy that addresses the falsehoods around funding surpluses. Trustee Epstein commented on the need to focus on deferred maintenance.

The Secretary called the roll. Chair Karam voted for the motion as did Vice Chair O'Brien; Trustees Berry, Epstein, Lechowicz, Peyser, Tolman, Woolridge and Wu.

Consent Agenda

Chair Karam then asked for a motion to place Action Items #1-3 on a Consent Agenda for the full meeting of the Board. It was moved by Trustee Epstein and seconded by Trustee Tolman.

The Secretary called the roll. Chair Karam voted for the motion as did Vice Chair O'Brien; Trustees Berry, Epstein, Lechowicz, Peyser, Tolman, Woolridge and Wu.

Executive Session Announcement

Chair Karam asked the Committee for a roll call vote to enter into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel pursuant to Massachusetts General Law, Chapter 30A; Section 21(3); To consider the purchase, exchange, lease or value of real property, as permitted under Massachusetts General Law, Chapter 30A, Section 21a(6), since an open meeting may have a detrimental effect on the negotiating position of the University. He stated that the Committee will not reconvene in open session. It was moved by Trustee Wu and seconded by Trustee Woolridge.

The Secretary called the roll. Chair Karam voted for the motion as did Vice Chair O'Brien; Trustees Berry, Epstein, Lechowicz, Peyser, Tolman, Woolridge and Wu.

Chair Karam noted that those participating in the Executive Session will join that Zoom meeting with the specific link provided.

The time was 8:56 a.m.

Zunilka Barrett
Secretary to the Board